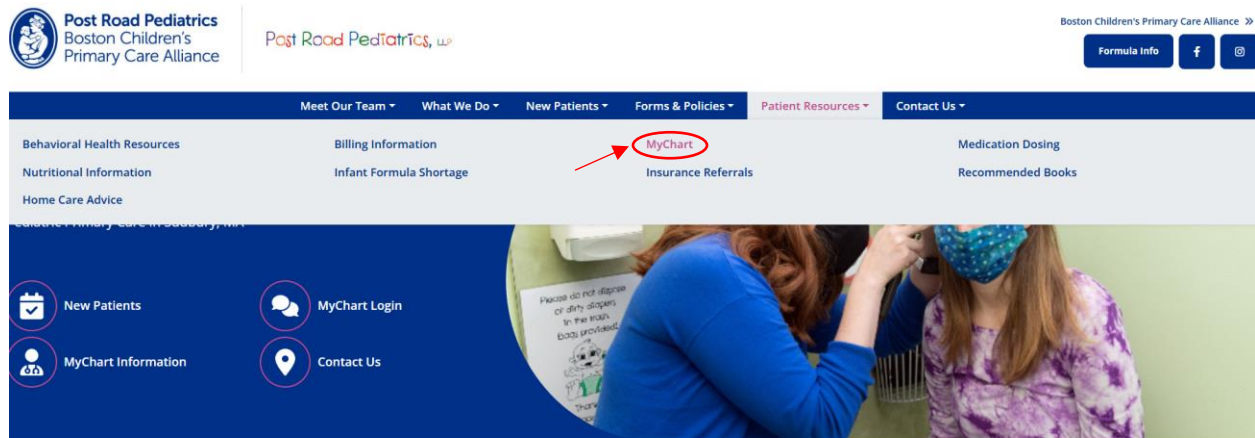


How to Pay as a Guest on MyChart

1. Go to the Post Road Pediatrics website, hover over the **Patient Resources** dropdown menu, and click on the **MyChart** option.



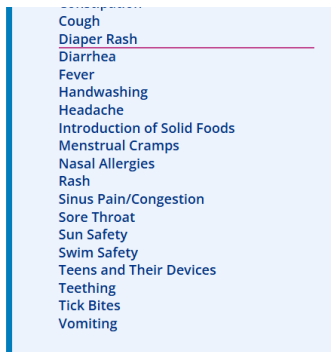
Expert Pediatricians in Sudbury, MA



Welcome to Post Road Pediatrics! For over forty years our experienced and compassionate team of clinicians and staff members have provided personalized pediatric care for our community's children from infancy through college.

We understand that your child's medical care is important, and often overwhelming. That is why we pride ourselves on utilizing the Patient Centered Medical Home model to provide complete and personalized care to those who entrust us with their children's health. We are a part of the Pediatric Physicians of Children's Hospital (PPOC) and undergo a rigorous healthcare quality certification process annually to ensure we continue to live up to your expectations.

2. Scroll down and click on **MyChart Login**.



*Any children that are 13 years or older must have their own MyChart account in order to be eligible for virtual visits.

If your child is 18 or older, please have them contact us directly. They are able to grant a parent/guardian access to MyChart by completing the MyChart consent form on our website (under the [forms section](#)).

- [MyChart Flyer](#)
- [MyChart by Ages](#)
- [MyChart FAQs](#)

If you are an adult patient who is registering for your own MyChart, you do not need to send your parent's information unless you are looking to grant access to a parent. Please include just your name, date of birth, and email address in your request. If you would like to grant a parent access to MyChart, please complete our MyChart adult proxy access consent form.

After you have enabled your MyChart account, please review our virtual visit tutorial. Virtual visits are best completed using apps on a smartphone or tablet. You must download the MyChart app (choose the PPOC as your organization) and also download the Zoom app. Virtual visits require the use of BOTH apps.

- Instructions on [How to Send Attachments through MyChart](#)



Post Road Pediatrics' MyChart gives you 24/7 access to your child's health record on your computer, tablet, or smart phone

MyChart allows patients to:

- Communicate with providers and staff via secure messaging regarding health concerns
- Request prescription refills and referrals
- View immunizations and growth charts
- Print health forms and letters
- Schedule well visits and same-day sick appointments
- Receive lab and imaging results
- Pay bills

3. Click on **PAY AS GUEST**.

*Note that you cannot pay as a guest if you are currently signed into MyChart.

The screenshot shows the MyChart homepage for Post Road Pediatrics, Boston Children's Primary Care Alliance. At the top, there is a header with the organization's logo and name, and a language selector for 'Ver en español'. Below the header, a warning banner states: 'Urgent Medical Matters. Please do not use MyChart to send any messages requiring urgent attention. For urgent medical matters, call your doctor's office or call 911, if needed.' The main content area features several service tiles: 'Communicate with your doctor', 'Access your test results', 'Request prescription refills', 'Pay your bill', 'Manage your appointments', 'Coronavirus', and 'Virtual Visit Instructions'. On the right side, there is a login section with fields for 'MyChart Username' and 'Password', a 'Log in' button, and links for 'Forgot username?' and 'Forgot password?'. Below the login section, there are links for 'Log in with passkey' and 'Sign up'. The 'PAY AS GUEST' button is highlighted with a red circle and an arrow.

4. Enter your account number, guarantor's last name, and check off the box confirming that you are not a robot. Then, click look up, then click **Next**.

The screenshot shows the 'Pay as Guest' page. The header includes the organization's logo and name, and a language selector for 'English'. The main content area is titled 'Pay as Guest' and 'Look up your account'. It instructs the user to enter a guarantor account number or a specific visit account number. There are two input fields: 'Account #' and 'Guarantor last name'. Below these fields, there is a CAPTCHA section with the text 'As a spam prevention measure, complete the CAPTCHA below.' and a checkbox labeled 'I'm not a robot'. The 'Look up' button is circled in red. Below the 'Look up' button, there are 'Next' and 'Cancel' buttons, with the 'Next' button also circled in red. On the right side, there is a sidebar with information about guarantors and visit accounts. At the bottom, there are links for 'FAQs', 'Privacy Policy', 'Terms and Conditions', 'High Contrast Theme', 'API Instructions', and 'Virtual Visit Instructions'. There are also links to download the app from the 'App Store' and 'Google Play'.

5. Choose to pay either **Outstanding balance** or **Other amount**, then click **Next**.

The screenshot shows the 'Pay as Guest' interface. At the top right is a link 'Ver en español'. The main heading is 'Pay as Guest' followed by 'Look up your account'. Below this, it says 'You may enter a guarantor account number or a specific visit account number.' There are two input fields: 'Guarantor account #' with the value '11337' and 'Guarantor last name' with the value 'Rome'. A green checkmark and the text 'Account found' are displayed to the right. Below this, a message states: 'You have a balance due for physician services at Post Road Pediatrics.' The next section is 'How much would you like to pay today?' with three radio button options: 'Amount due' (\$0.00), 'Outstanding balance' (\$310.00), and 'Other amount' (with an empty input field). The 'Outstanding balance' and 'Other amount' options are circled in red. At the bottom of this section are 'Next' and 'Cancel' buttons, with 'Next' also circled in red. On the right side, there are informational sections: 'What is a guarantor?', 'What is a visit account?', and 'Need help?'. At the bottom right is a 'Sign in to MyChart' section with a 'Sign in' button. The footer contains app store links, a list of links (FAQs, Privacy Policy, etc.), and the MyChart+ Epic logo.

6. Choose to pay using either **Credit Card** or **Bank Account**, then fill in the required information (ex. Name on Card, CVV, Address, etc.). Then click **Next**.

The screenshot shows the 'Pay as Guest' interface with the heading 'How do you want to pay?'. There are two tabs: 'Credit Card' and 'Bank Account'. Below the tabs are three buttons: 'Next' (disabled), 'Back', and 'Cancel'. The right side of the screen contains the same informational sections as the previous screenshot: 'What is a guarantor?', 'What is a visit account?', 'Need help?', and 'Sign in to MyChart' with a 'Sign in' button. The footer is identical to the previous screenshot.

7. Review your payment information, then click **Submit** (example information included in this image).

Ver en español

Pay as Guest

You're almost done!

Please verify that the information below is correct before processing your payment.

Payment amount \$50.00 Account #11337	Address 35 Turkey Hill Rd Worcester, Massachusetts 01604	Payment method VISA Henry Rome x1111 exp. 10/2025
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Submit Back Cancel

What is a guarantor?
The guarantor is the person responsible for paying the bill. You can find the guarantor name and account number on your statement.

What is a visit account?
A visit account is how your charges are grouped together to bill insurance, and usually represents your billing activity for a single visit. You may have multiple visit accounts, each with their own balance.

Need help?
If you need help making your payment or have questions about your account, call us at 413-253-3773.

Sign in to MyChart
Want to use a saved credit card or bank account? Log in to your MyChart account!

Sign in

Download on the App Store GET IT ON Google Play

FAQs Privacy Policy Terms and Conditions High Contrast Theme
API Instructions Virtual Visit Instructions

MyChart **Epic**
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8. You have paid your bill. You may print this page to save for your records by clicking on the printer icon (example information included in this image).

Ver en español

Payment Processed

✓ Your payment has been processed successfully! Print this page as a confirmation for your records.

Date: 3/5/2025 Authorization code: B9FCD5

Payment amount \$50.00 Account #11337	Payment method VISA Henry Rome x1111
--	---

Have another outstanding balance?

Make another payment

Download on the App Store GET IT ON Google Play

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API Instructions Virtual Visit Instructions

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